

Janet Moyer Landscaping

EMPLOYMENT APPLICATION

Incomplete applications will not be considered for employment. Please print clearly.

Personal Information:

Name:	
Current Address: (Street, City, State, Zip)	
Telephone / E-mail: ()	How did you hear about this opening?
Are you 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you know anyone who works, or used to work, at Janet Moyer Landscaping?

Your Interest in Janet Moyer Landscaping:

Are you applying for a specific job? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which?	Would you also be interested in other open positions? <input type="checkbox"/> Yes <input type="checkbox"/> No
When could you start?	Pay desired?
What is the <i>maximum</i> number of hours per week you would work?	What is the <i>minimum</i> number of hours per week you would work?

Education: (Please be prepared to provide proof of education if requested)

Please check highest grade completed: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 College <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4		
High School (name and location)	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of study:
College/Vocational:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of study:
Other	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of study:

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 info@jmoyerlandscaping.com jmoyerlandscaping.com
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Employment History:

Employer	Telephone
Address	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor's name and title	Employment (month/year) From: To:
Describe the work you did:	Explain your reason for leaving:

Employer	Telephone
Address	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor's name and title	Employment (month/year) From: To:
Describe the work you did:	Explain your reason for leaving:

Employer	Telephone
Address	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor's name and title	Employment (month/year) From: To:
Describe the work you did:	Explain your reason for leaving:

(If you are attaching a resume with all the above information, this page may be left blank)

Skills & Experience

Have you been given a job description or had the essential functions of the job explained to you? Yes No

Do you understand these functions? Yes No

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Can you perform the essential functions of this job with or without reasonable accommodations? Yes No

Check any area where you have skills or experience, and describe when and where you acquired them:

Planting and/or plant design, selection, and maintenance

Fertilizing and/or mulching

Irrigation installation and maintenance

Pest inspection and treatment

Wall, deck and/or patio construction

Lighting design, planning, and/or installation

Are there other skills or experience you feel would especially qualify you to work at Janet Moyer Landscaping?

What are your goals for the future, career or personal? How would working at Janet Moyer Landscaping help you fulfill your plans?

If offered employment, would you be able to show evidence of your legal right to work in the U.S.? Yes No

If offered employment, would you be able to show your California Driver's License? Yes No?

Activity Analysis:

Please review the following activity charts to determine if you can perform the job based on these essential functions of the job (in compliance with ADA regulations).

Activity	Frequency		Number of Hours a Day									
	Continuous	Intermittent	0	1	2	3	4	5	6	7	8	>8
Sitting		•				•						
Walking		•				•						
Standing		•				•						
Bending		•				•						

Squatting		•				•							
Climbing		•			•								
Kneeling		•				•							
Twisting		•			•								
Hand use:		XXXXXXX											
simple grasping (right)		•				•							
power grasping (left)		•				•							
power grasping (right)		•				•							
pushing & pulling (left)		•				•							
pushing & pulling (right)		•				•							
fine manipulation (left)		•			•								
fine manipulation (right)		•			•								
reaching (above shoulder)		•			•								
reaching (below shoulder)		•			•								

Lifting functions of the job:

	Lifting					Carrying				
	Never 0 hrs	Occasionally < 3 hrs	Frequently 3-6 hrs	Constantly >6 hrs	Height	Never 0 hrs	Occasionally < 3 hrs	Frequently 3-6 hrs	Constantly >6 hrs	Distance
0-10 lbs.			X		4 ft.			X		50 yards
11-25 lbs.		X			4 ft.		X			50 yards
26-50 lbs.		X			4 ft.		X			50 yards
51-80 lbs.		X			4 ft.		X			50 yards
81-100 lbs	X					X				
>100 lbs.	X					X				

Describe the heaviest item required to carry and the distance to be carried: one bag of concrete (60 lbs.) up a flight of stairs.

Other physical essential functions of the job:

Activity	Y/N	Description
Driving cars and trucks	Y	company vehicles require current drivers' license
Driving forklifts and other equipment	N	

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Using electrical tools	Y	using specified equipment after safety training (e.g., drill, sawzall)
Using small engine equipment	Y	using lawnmower, blower, string trimmer
Working around large equipment or machinery	N	
Walking on uneven ground	Y	some client locations require working in this environment
Exposure to excessive noise	Y	proximity to small engine equipment
Exposure to extremes in temperature, humidity or wetness	N	
Exposure to dust, fumes or gas	Y	created by small engine equipment (specifically blower)
Exposure to chemicals or pesticides	Y/N	used only by Managers and those employees with pesticide licenses
Working at heights	Y	maximum of five feet from ground
Operation of foot controls or repetitive foot movements	N	
Use of special visual or auditory protective equipment	Y	use of standard eye protection is required when working use of ear protection when using small engine equipment
Working with bio-hazards	N	
Working with allergenic materials (plants)	Y	some people may be allergic to plant material present in many sites, especially during the spring; in some sites, poison oak is present

Do you have any reason to believe that you can't perform this job, as described in the activity analysis, lifting functions and other physical essential function of the job, efficiently and safely?

If yes, please explain:

PLEASE READ AND SIGN:

I promise that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date.

I authorize any person, school, current employer, past employers, and organizations named in this application (and accompanying resume, if any) to provide Janet Moyer Landscaping with any information requested by Janet Moyer Landscaping in connection with any application, and I release such persons and organizations from any legal liability for any damage whatsoever in disclosing such information.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted Janet Moyer Landscaping policies. I understand and agree that, if hired, I will enter into my employment relationship with Janet Moyer Landscaping voluntarily and acknowledge that there is no specified length of employment. Accordingly, either I or Janet Moyer Landscaping can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

Sign here:

Date:
